

# TALKIN TARN AMATEUR ROWING CLUB LIMITED

## RULES, REGULATIONS & BYE-LAWS

Revised 2<sup>nd</sup> November 2022

Talkin Tarn Amateur Rowing Club Limited herein called 'The Club'

### **1. MEMBERSHIP**

- (a) Any person is eligible for Membership (application is by way of submission of an application form, obtainable from the Club's Secretary or from the web-site [www.talkintarnarc.co.uk](http://www.talkintarnarc.co.uk).)
- (b) Applicants for membership and members renewing their membership, will abide by the Rules and Regulations of the Club and the sport of rowing.
- (c) The Committee reserve the right to refuse or suspend Membership. In doing so the committee shall provide the applicant or member in writing the full reasons for their decision and grant a right of appeal to an Appeals Panel which shall consist of members or invitees who were not present at the meeting at which the original decision was taken. The Appeal Hearing will be held within four weeks of the original meeting.
- (d) The Club, on recommendation of the Committee, may, in General Meeting, elect an Honorary Member.
- (e) Grade of Membership to the Club shall be:-
- (1) Full Membership.
  - (2) Junior Membership.
  - (3) Student Membership.
  - (4) Recreational Membership.
  - (5) Social/Non Rowing Membership
  - (6) Gym Membership
  - (7) Family Membership
  - (8) Temporary Membership
- (f) A Full Member shall be entitled to use of Club facilities, to hold office and to vote at all General Meetings of the Club.
- (g) A Junior Member shall not have attained the age of 18 years before 1st September following the AGM. They shall be entitled to use of club facilities but shall not vote at General Meetings unless they have been elected onto the Committee.
- (h) A Student Member shall be in full time education and will have the use of all Club facilities, equipment, pleasure and racing craft, but shall not hold office or vote at General Meetings unless 18 years of age or over. Student Membership may be held for a maximum of 4 years and requires the production of a valid student card or such other proof of student status as may be accepted at the Committee's Discretion. The annual student membership may be payable on a termly basis at the Captains discretion.
- (i) A Recreational Member shall be over the age of 18 years. They shall have the right to use Club equipment during off-peak daytime sessions only, and shall have the same voting rights as a Full Member
- (j) A Social/Non Rowing Member shall be entitled to use of Club refreshment and lounge facilities but shall not have the right to vote unless elected onto the Committee. Only four Social/Non Rowing Member shall serve on the Committee at any given time.
- (k) Gym Members shall have the use of all indoor training equipment and refreshment and lounge facilities but shall not hold office, serve on the Committee or vote at General Meetings.
- (l) Family Membership will consist of one full paying adult and one full paying junior. A reduction of 25% on annual subscriptions will apply to subsequent family members whether adult or junior.
- (m) That it is a expectation of membership that club members agree to volunteer to undertake two hours per month on club duties
- (n) Junior membership is divided into two age bands, J15 + and below J15. Each band may have a different membership fee
- (o) Junior and Full Members new to rowing will pay a reduced membership fee in their first year of membership.
- (p) A Temporary Member shall not have the right to hold office, serve on the Committee or vote at the AGM.
- (q) Only those members registered as members-eligible-to-vote by 1<sup>st</sup> June of each year shall be eligible to vote at the AGM of that year.

### **2. ANNUAL SUBSCRIPTIONS**

- (a) The subscriptions shall be fixed at the Annual General Meeting
- (b) The Annual Membership Year for existing members shall be 1<sup>st</sup> December each year and annual subscriptions shall become payable on 1<sup>st</sup> December each year.
- (c) New members will pay a pro rata amount to 1<sup>st</sup> December.
- (d) No person shall be allowed to use Club property or be allowed to vote, until subscription is paid.
- (e) The Chairman and/or Captain may waive Rule 4(d) in exceptional circumstances.

### **3. OFFICERS**

That the Club shall elect at the Annual General Meeting by Members present the following officers:-

- a) Hon. President, Hon. Vice-Presidents. These posts are not committee posts.
- b) A Chairperson, Vice-Chairperson, Treasurer, Captain, Vice-Captain, Safety Officer, Welfare Officer, Secretary. All those holding these 8 posts will become Directors of the Club.,
- c) A Premises Manager, Membership Secretary, Captain of Boats, Press Secretary, Regatta Secretary, Regatta Entries Secretary, Web Administrator, Explore Rowing Coordinator and up to two Junior Representatives. An Independent Examiner, who must not be a member of the Club, is approved. These posts are not committee posts with the exception of the Junior representatives.
- d) Officers and Committee members elected at the AGM will begin their term of office on 1<sup>st</sup> September following the AGM.

#### **4. COMMITTEE**

- (a) The Committee will act on behalf of the Directors. The business of the Club be conducted by a Committee consisting of the Board of Directors, up to two Junior Representatives and maximum 6 others.
- (b) The Committee must follow procedures which are based as far as they are applicable on those provisions of the articles which govern the taking of decisions by directors
- (c) Any casual vacancy may be filled by the Committee for the duration of the current year.
- (d) The Committee shall have the power to co-opt not more than three members for the current year.
- (e) Candidates for election shall be those of the retiring Committee who shall offer themselves for re-election and such other Members of the Club whose nominations duly proposed and seconded by Members of the Club in writing, shall be in the hands of the Secretary not less than 10 days prior to the date of the Annual General Meeting. Such nominations, and posts that are coming vacant will be placed on the Club Noticeboard as soon as possible after the nomination window closes.
- (f) Five shall form a quorum.
- (g) That the Committee shall manage the affairs of the Club according to the Rules and apply the funds of the Club to the objects. The Club is non-profit making and any surplus income or gains will be reinvested in the Club. The Club does not permit any distribution of Club assets, in cash or in kind to members or third parties. This does not however prevent donations by the Club to charities or to other Clubs that are registered as Community Amateur Sports Clubs.
- (h) That the Committee shall have the power to revise, alter or rescind, or make any additional Bye-laws for the regulation of the Club, such Bye-laws to take effect as from a date that the Committee shall fix.
- (i) That the Committee shall have power to appoint Sub-Committees.
- (j) That a Member of the Committee who fails to attend four successive meetings without adequate reason, shall cease to serve on the Committee.
- (k) That any member of the Committee who receives notification of termination of Agreement from the Carlisle City Council shall notify this to the Secretary without delay.
- (l) That the Committee, at each Committee Meeting shall satisfy itself that there are no outstanding payments due to the Carlisle City Council.

#### **5. RECORDS**

- (a) That the Secretary shall after consultation with the Chairperson summon meetings, whether general or otherwise and shall take and preserve full and accurate minutes of all meetings of the Club in books provided for that purpose. That Minute Book shall be available at every meeting.
- (b) That the Treasurer shall keep a complete and accurate account of the Club finances.
- (c) That the Hon. Auditor shall audit the Accounts for presentation at the Annual General Meeting. In the event he shall be unable to act, the Committee to appoint a substitute.

#### **6. GENERAL MEETING**

- (a) That the Annual General Meeting of the Club Members to be held during July, notice to be posted in the Clubhouse at least 14 days prior to such meeting.
- (b) That no business except that ordered by the Committee shall be discussed at such meetings unless notice thereof be given to the Secretary in writing at least seven days prior to the meeting.
- (c) An Extra-ordinary General Meeting shall be called by the Secretary on receipt of a requisition signed by not less than six Full Members of the Club, stating the business proposed.
- (d) Where only one candidate stands for nomination to any post, the vote options should be "Yes", "No" or "Abstain". The candidate should be required to achieve a majority vote (more Yes than No) to be elected to the post. Where more No than Yes votes are attained, the candidate will not assume the role.
- (e) Where more than one candidate stands for nomination to any post, the vote options should be "Candidate A", "Candidate B" or "Abstain". In this scenario, the candidate with the most votes will assume the role.

#### **7. RULES & BYE-LAWS**

- (a) That the Rules and the Bye-laws in force for the time being shall be posted in the Boathouse, and that every Member shall be decreed to be acquainted with, and bound by, such Rules and Bye-laws. Any dispute shall be referred to the Committee whose decision shall be final.
- (b) The initial Bye-laws are set out in the Appendix to these Rules.

#### **8. INSURANCE**

That the Club and all boat-owning Members must carry adequate insurance to comply with current Carlisle City Council regulations.

#### **9. ACTIVITIES**

Members' participation in Club activities shall do so in such a manner as shall not contravene the Club Agreement with the Carlisle City Council. A copy of the Agreement shall be available with the Secretary for perusal by Members.

#### **10. WATER SAFETY**

The Club shall adhere to the governing body's water safety policy. A copy shall be displayed in the Boathouse. The Committee shall appoint a Water Safety Officer annually.

#### **11. CHILD PROTECTION**

The Club accepts the policy and procedures relating to Child Protection and the Protection of Vulnerable Adults as set out by the governing body, and requires all members to accept them as a condition of membership. The Committee shall appoint a Welfare Officer annually

## **12. EQUAL OPPORTUNITIES**

The Club will ensure that the talents and resources of all members are utilised to the full and that no member receives less favourable treatment on the grounds of gender, disability, marital status, religion, belief, social class, ethnicity, nationality, age or sexual orientation or is disadvantaged by conditions or requirements except as a necessary consequence of the requirements of a particular sport.

## **13. GRIEVANCE AND DISCIPLINARY PROCEDURES**

An individual or member with a complaint about treatment (other than termination of membership) by the Club should set out their grievance, in the first instance, to the Club Chairman. The Club will seek to deal with complaints in a fair and timely manner, if necessary utilizing the Appeals Panel, with reference to the governing body's Guidelines on Grievance and Disciplinary Procedures in Rowing.

## **14. BYELAWS**

### **14.1) Dress**

- (a) That the colours of the Club shall be Maroon and Gold.
- (b) That all Members when using racing craft shall be suitably attired whether training or competing in any Public Regatta.
- (c) The attire of a Member when competing at a Public Regatta shall be the recognized Club strip.

### **14.2) Racing**

- (a) That a Member of the Club shall not enter for any public race under the name of the Club without the approval of the Captain.
- (b) That the Captain shall select all crews and scullers to represent the Club at Regattas. He shall appoint a Captain of each boat. All crews in training shall be under the absolute control of the Captain or Coach for the time being.
- (c) That the rowing in racing eights, fours or pairs, the command of the Captain of the boat shall be strictly observed and any failure to observe such commands shall be reported to the Club Captain by the Captain of the boat. The Captain of the boat shall be answerable to the Committee for any damage done to the equipment.
- (d) That any person can compete as a member of another Club without the necessity of discussion with the Captain
- (e) That any person can compete as a composite crew provided that they do not constitute direct competition with a TTARC crew; this is subject to discussion with the Captain and the relevant Coach.
- (f) That all entries are made at the Captain's discretion allowing flexibility as one rule does not fit all.

### **14.3) Equipment**

- (a) If any Member shall damage any property he shall immediately report the same to the Captain. Whether such damage, be it accidental or otherwise, shall be decided by the Committee, who may on assessing the damage, require the Member wholly or partially to make good such damage
- (b) That all craft shall be launched from the place designated by the Committee and agreed by the Carlisle City Council.
- (c) That a Member (by leave of the Committee) may keep a private boat on the premises reserved for the Club, providing such boat does not displace any boat belonging to the Club, for an annual fee of £72 per seat, unless the boat is available for use by club members by prior arrangement with the owner and the Captain, in which case the fee will be waived. The Club shall not accept any responsibility for the safety of such boats.
- (d) That no Member shall be permitted to use any racing craft except by the permission of the Captain or Vice-Captain and unless they are able to produce satisfactory evidence of their ability to swim 100 metres lightly clothed.

### **14.4) Behaviour**

- (a) Members shall at all times obey the reasonable instructions of the Captain or Vice-Captain and any dispute may be referred to the Committee whose decision shall be final.
- (b) Club Members shall obey the lawful and reasonable request of the Carlisle City Council Wardens. Any dispute should be referred to the Secretary when the matter may be referred to the Committee whose decision shall be final.
- (c) That all challenge trophies won by Members of the Club shall remain the responsibility of the Committee and all prizes won by the crews of the Club at any public Regatta shall, if not capable of fair division (i.e. single cup or other article) the prize shall be the property of the Club and shall be handed over to the Committee.
- (d) That all Members on landing from a racing boat shall assist in the housing of such boat. Any member refusing shall be reported as soon as possible to the Captain.

### **14.5) Safety**

- (a) Safety Boat. All safety boat drivers to hold the R.Y.A. Safety Boat Course Levels 1 and 2.